

United States Army Student Detachment Family Readiness Group  
Association Fund

United States Army Student Detachment  
Fort Jackson, South Carolina 29207

CONSTITUTION

The name of the organization shall be **United States Army Student Detachment** Family Readiness Group Association.

ARTICLE I

Authority

Section I. The association is established at Fort Jackson, South Carolina, as a private organization with the consent of the company commander or his/her delegate under the provisions of DoDI 1000.15, contingent upon the following requirements and conditions:

a. That programs and activities conducted do not prejudice or discredit the military services or other agencies of the United States Government.

b. That neither an appropriated fund activity nor a nonappropriated fund instrumentality will assert any claim to the assets of this organization, nor incur or assume any obligation of any private organization, except as may arise out of contractual relationships.

c. That this organization will not engage in activities which are in conflict with authorized activities of nonappropriated fund instrumentalities as defined in AR 215-1.

d. That the nature, function, and objectives of this organization, together with provisions for proper disposition of residual assets and liabilities upon dissolution, will be established in this constitution.

e. That this organization will be self-sustaining and receive no support, assistance, or facilities from the Army or from nonappropriated fund instrumentalities defined in AR 215-1, except as provided in DoDI 1000.15 and DoDD 5500.7-R, Joint Ethic Regulation, August 30, 1993.

f. That the company commander or delegate has authority to enforce compliance by this organization with the conditions enumerated herein, to inquire into the activities, and to withdraw his/her consent for the existence of this organization if deemed necessary in the interest of the Government.

g. That this organization is not established to provide morale, welfare, and recreational services essential to the operation of the Army.

h. That this organization, if conducting special events on Fort Jackson, agrees to not hold the United States of America, the Department of the Army, the United States Army Student Detachment, their agents, events, and employees from any liability for any and all claims, demands, rights, liens, and causes of action whatsoever arising out of the organization's operations or activities on Fort Jackson.

Section II. All members will understand in full that they are not personally liable if the assets of the organization are insufficient to discharge all liabilities in the event of bankruptcy, insolvency or dissolution.

## ARTICLE II

The purpose of the **USASD** Family Readiness Group Association is to provide support channel for the soldiers, DoD and contract civilians, students and their families of the **USASD** during times of hardship. It will provide family activities and fund raisers to support these activities. It will provide the necessary funding for any events and gifts it may require for the soldiers, DoD and contract civilians, students and family members of **USASD**.

## ARTICLE III

### Membership

Section I. Membership in the **USASD** Family Readiness Group Association shall be voluntary and open to all soldiers, DoD and

contract civilians, students and their family members of the USASD.

Section II. Membership shall be open to all eligible personnel regardless of race, color, sex, religion, national origin, age or disability.

Section III. Membership will include all soldiers, DoD and contract civilians, students and family members of USASD.

#### ARTICLE IV

##### Officers

Section I. The officers of the USASD Family Readiness Group Association will consist of a president, vice president, a secretary, and treasurer. Board membership is voluntary and open to all soldiers, DoD and contract civilians, students and family members of the USASD. In the event of the president's absence, the succession of command shall be vice president, secretary and treasurer.

a. President - The President shall preside at the meetings of this association and of the Executive Board and shall be a member of all committees. He/she shall, with the Secretary and Vice President, review all contracts and obligations authorized by the Executive Board. All disbursements (checks) in excess of fifty dollars (\$50.00) shall be cosigned by the President. He/she shall appoint all standing and special committee chairmen, unless otherwise stated in the Constitution. His/her duties will include calling and presiding over meetings of the general membership. This will include ruling on any procedural matter that may arise. He/she will supervise the operation of the Fund. He/she shall deposit and withdraw funds when the Treasurer is not readily available.

b. Vice President - The Vice President shall assist the president where ever he/she deems necessary. The vice president will preside at the meetings and take over the president's duties and responsibilities in the event of his/her absence. The vice president will be authorized to co-sign checks in the excess of fifty (\$50.00) dollars in the absence of the president. The vice president will rule on matters if the president is unable to. If necessary the vice president will

find a replacement president or take over as president in the event the current president can no longer participate as the USASD FRG President.

c. Secretary - The Secretary shall keep a record of all meetings of the association and its proceedings. He/she shall keep a record of the minutes of the Executive Board and company meetings. He/she will submit a rough draft of these minutes to the President for approval. Executive Board minutes will include the names of all members not in attendance at each session. He/she shall post minutes of the Executive Board and company meetings in the official binder for the information of the General Membership. He/she shall include the financial statements for the period ending the last day of the preceding month in the official binder. He/she shall be responsible for administering any telephone votes and for properly entering such action and its results to the minutes to be read at the next scheduled Executive Board meeting. He/she shall be responsible for maintaining the permanent file. He/she shall deliver to his successor all records and files of the association.

d. The Treasurer shall keep an itemized account of all receipts, disbursements, and all supporting vouchers and records. He/she shall collect all accounts receivable and any other funds accrued by the various committees. He/she shall disburse the association's funds as directed by the Executive Board. He/she shall present a financial status report to the Executive Board each month. The records of the account shall be open to inspection by the members of the association. Any public audits can be requested during the executive board or company meetings. He/she shall use an appropriate record keeping system. He/she shall sign all contract obligations and disbursements authorized by the Executive Board. He/she shall distribute and make available at the first meeting of every month a copy of the financial report. He/she is responsible for depositing all funds received in to the FRG bank account. The Treasurer will provide an audit at the end of the year, at the occurrence of a change of command, and when the Treasurer is passing on his/her duties to his/her successor.

Section II. Dues will not be required nor collected. All funds will be raised via volunteer fund raising events.

Section III. Income will not accrue to individual members, whether individually or collectively, except through wages and salaries as employees or as award recognition for services rendered.

## ARTICLE V

### Outlying Areas

Any soldier, DoD and contract civilian, student or family member that is assigned to the USASD may volunteer to become a point of contact or regional representative of the **United States Army Student Detachment** Family Readiness Group Association in their area as long as it does not fall within the Fort Jackson and Columbia, South Carolina area.

a. Each regional team will follow the constitution of the **United States Army Student Detachment** Family Readiness Group Association.

b. Each outlying regional team will be authorized to have a team leader, assistant team leader, recording secretary, and treasurer.

c. Each outlying regional team will be authorized a bank account. The treasurer will be required to submit a copy of their books monthly to the president of the **United States Army Student Detachment** Family Readiness Group Association located on Fort Jackson.

d. Each outlying regional team team leader will stay in contact with the president of the **United States Army Student Detachment** Family Readiness Group Association located on Fort Jackson.

## ARTICLE VI

### Dissolution

Upon dissolution, either by initiative of the membership or upon withdrawal of consent by the installation commander, disposition of remaining assets after all debts and obligations have been liquidated will be in accordance with a majority vote of the general membership in a duly constituted meeting or by majority vote of the **USASD** Family Readiness Group Association officers and council. All outlying Family Readiness Group associated with the **United States Army Student Detachment** Family Readiness Group Association will also be required to disband at that time.

## ARTICLE VII

### Insurance

The **USASD** Family Readiness Group Association understands that it may be required to obtain adequate insurance to protect against public liability and property damage claims or other legal actions that may arise as a result of activities of the organization or one or more of its members acting in its behalf, of the operation of any equipment/apparatus or device under the control and responsibility of the private organization, in accordance with DoDI 1000.15, Section 6.9.

## ARTICLE VIII

### Adoption

This constitution is adopted subject to approval by two-thirds of the general membership in a duly constituted meeting and the company commander or delegate.

## ARTICLE IX

### Amendment

This constitution may be amended by two-thirds vote of the general membership in a duly constituted meeting and approval of the company commander or delegate.

  
(President Signature)